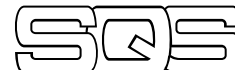


# SCALE OF FEES AND CHARGES



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Owner GES  
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The Scale of Fees and Charges contains the basic premiums, fees and hourly rates for audit-, assessment-, certification-, verification- and validation services of SQS.

## Basic premium and usage fee based on number of full-time employees (FTE)

Organisation size Number of Employees	Basic premium One-time registration fee	Certification documents/attestations/verification- and validation reports Annual usage fee
1 — 5	CHF 220.00	CHF 100.00
6 — 10	CHF 270.00	CHF 110.00
11 — 15	CHF 300.00	CHF 130.00
16 — 25	CHF 350.00	CHF 150.00
26 — 45	CHF 450.00	CHF 200.00
46 — 65	CHF 600.00	CHF 250.00
66 — 85	CHF 800.00	CHF 300.00
86 — 125	CHF 1 000.00	CHF 350.00
126 — 175	CHF 1 300.00	CHF 450.00
176 — 275	CHF 1 600.00	CHF 550.00
276 — 425	CHF 1 900.00	CHF 650.00
426 — 625	CHF 2 200.00	CHF 750.00
626 — 875	CHF 2 500.00	CHF 850.00
876 — 1 175	CHF 2 800.00	CHF 950.00
1 176 — 1 550	CHF 3 100.00	CHF 1 000.00
1 551 — 2 025	CHF 3 500.00	CHF 1 100.00
2 026 — 2 675	CHF 3 900.00	CHF 1 300.00
2 676 — 3 450	CHF 4 300.00	CHF 1 500.00
from 3 451	CHF 5 000.00	CHF 1 700.00

## One-time Basic premium/registration fee

This includes the verification and recording of customer data in compliance with regulatory requirements.

### Scaling for groups

- Entire group (all sites) with total number of employees full basic premium
- New site with the number of employees at this site half basic premium

## Annual usage fee for certification documents/attestations/verification- and validation reports

Publication SQS «Certified Organisations» and use of «SQS Warranty Marks»

### Certification documents/attestations/verification- and validation reports

- 1st certification document/attestation/verification- and validation reports based on number of employees
- Each further certification document/attestation

## Scale of fees for certification-/verification- and validation procedure

Initial information by telephone or letter	no charge
Acquisition talk	no charge
Preliminary talk	at cost
Pre-audits	at cost
Organisational preliminary talk	at cost
Certification/re-certification audits/pre-transfer review/transfer audits/verification- and validation assessments	at cost
Post-audits	at cost
Surveillance audit	at cost
Evaluation and certification documents/attestations issue/renewal	at cost
Application and assessment by the commission of experts	CHF 265.00 to 65 employees
	CHF 350.00 from 66 employees
Layout/Production of certification documents/attestations/verification- and validation reports	based on printing order/Document 728

## Hourly rates and expenses charged for audit-, assessment-, certification- and verification- and validation services

Working time for SQS services based on actual costs	CHF 265.00/h
Surcharge <sup>1</sup> for certification with above-average complexity	CHF 15.00 – 30.00/h
Costs for products with a pricing structure set by partner organizations <sup>2</sup>	costs according to offer
Travel time to/from the client (from the location of the auditor)	CHF 120.00/h
Customer service work	CHF 110.00/h
Expenses	according to effective costs
Mileage reimbursement	CHF 0.80/km

For air travel, the auditors' flights are booked and billed in Economy class on intra-European routes and in Business class on extra-European routes.





**Invoicing- and payment terms**

One-time Basic premium  
Annual usage fee for certification documents/attestations  
Audit and certification services as well as certification documents/  
attestations/reports  
Payment terms  
Value added tax

levied with the application  
are charged with auditing performance  
charged after audit completion  
  
net within 30 days  
all prices do not include VAT.  
VAT will be itemized separately.

**Price changes**

Prices remain subject to change. This version replaces all previous editions.

- 1) The surcharge for certifications of above-average complexity applies to management systems that require increased testing and assessment efforts due to special technical, regulatory, security-related, or industry-specific requirements. This includes, but is not limited to, systems in the areas of information security, data protection, medical technology, aerospace, defense, the rail sector, energy supply, and the food industry. The specific application of the surcharge is detailed in the respective certification offers.
- 2) For certain products whose prices are set by the respective owners of the certification systems or labels, the hourly rate is calculated according to the specific requirements of the products in question or the contracts with the partner organisations. This includes, but is not limited to, certifications and labels with special, externally defined requirements. The specific prices and conditions applicable are detailed in the respective certification offers.