SCALE OF FEES AND CHARGES

The Scale of Fees and Charges contains the basic premiums, fees and hourly rates for audit- and certification services of SQS.

Basic premium and usage fee based on number of full-time employees (FTE)

Organisation size Number of Employees	Basic premium One-time registration fee	Certification documents/attestations Annual usage fee
1 — 5	CHF 220.00	CHF 100.00
6 — 10	CHF 270.00	CHF 110.00
11 — 15	CHF 300.00	CHF 130.00
16 — 25	CHF 350.00	CHF 150.00
26 — 45	CHF 450.00	CHF 200.00
46 — 65	CHF 600.00	CHF 250.00
66 — 85	CHF 800.00	CHF 300.00
86 — 125	CHF 1 000.00	CHF 350.00
126 — 175	CHF 1 300.00	CHF 450.00
176 — 275	CHF 1 600.00	CHF 550.00
276 — 425	CHF 1 900.00	CHF 650.00
426 — 625	CHF 2 200.00	CHF 750.00
626 — 875	CHF 2 500.00	CHF 850.00
876 — 1 175	CHF 2 800.00	CHF 950.00
1 176 — 1 550	CHF 3 100.00	CHF 1 000.00
1 551 — 2 025	CHF 3 500.00	CHF 1 100.00
2 026 — 2 675	CHF 3 900.00	CHF 1 300.00
2 676 — 3 450	CHF 4 300.00	CHF 1 500.00
from 3 451	CHF 5 000.00	CHF 1 700.00

One-time Basic premium/registration fee
This includes the validation and recording of customer data in compliance with regulatory requirements.

Scaling for groups

• Entire group (all sites) with total number of employees	full basic premium
• New site with the number of employees at this site	half basic premium

Annual usage fee for certification documents/attestations
Publication SQS «Certified Organisations» and use of «SQS Warranty Marks»

Certification documents/attestations

• First certification document/attestation	based on number of employees
• Each further certification document/attestation	CHF 100.00

Scale of fees for certification-/assessment procedure

Initial information by telephone or letter	no charge
Acquisition talk	no charge
Preliminary talk	at cost
Pre-audits	at cost
Organisational preliminary talk	at cost
Certification/re-certification audits/transfer audits	at cost
Post-audits	at cost
Surveillance audit	at cost
Evaluation and certification documents/attestations issue/renewal	at cost
Application and assessment by the commission of experts	CHF 265.00 to 65 employees CHF 350.00 from 66 employees
Layout/Production of certification documents/attestations	based on printing order/Document 728

Expenses and outlays charged for SQS service

Working time for SQS services according to extent	CHF 265.00/h
Product surcharge[1] for special standards	CHF 15.00/h
Products invoiced on a modular basis[2]	Costs according to offer
Travel time to/from the client (from the location of the auditor)	CHF 120.00/h
Customer service work	CHF 85.00/h
Charges on time and material basis	at cost price of SQS
Mileage reimbursement	CHF 0.80/km

Invoicing and payment terms

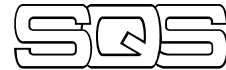|	
One-tine Basic premium	levied with the application
Annual usage fee for certification documents/attestations	are charged with auditing performance
Audit and certification services as well as certification documents/attestations	charged after audit completion
Payment terms	net within 30 days
Value added tax	All prices do not include VAT. VAT will be itemized separately.

Price changes
Prices remain subject to change. This version replaces all previous editions.

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Special standards with product surcharge[1]

AQAP 2110	Certification in accordance with NATO Quality Assurance Requirements for Design, Development and Production
ECM	Entity in charge of maintenance for rolling stock and vehicles
EN/ISO 13485	Certification of quality management systems of medical device manufacturer
EN 9100/AS 9100	Certification of quality management systems in Aviation, Space, and Defence Organisations
EN 9120/AS 9120	Certification of quality management systems for Distributors and Stockist in Aviation, Space, and Defence organisations
IRIS International Railway Industry Standard (ISO/TS 22163)	Business management system requirements for rail organisations
ISO/IEC 27001	Certification of Information Security Management Systems (ISMS)
ISO/IEC 27017	Information security controls for cloud-services
ISO/IEC 27018	Security techniques for protection of personally identifiable information in public clouds
ISO/IEC 27019	Certification of information security controls for the energy utility industry and operational technology (OT)
ISO/IEC 27701	Management system for privacy information management (PIMS)
TISAX	Trusted Information Security Assessment Exchange
DPCO Ordinance on data protection certification	Certification of data protection management systems pursuant to Swiss data protection legislation − certification of systems and organisations which process personal data

Products/contracts invoiced on a modular basis with partner organisations[2]

CWA 15374	Requirements to suppliers of products containing security elements
ISO 14298	Requirements to printing companies about creating documents with security elements, management of security printing processes
eduQua	Quality label for further education providers in Switzerland
qualivista	Quality management system for use in retirement and nursing homes
Swiss R-PET Label	Certification of Swiss R-PET in PET drink bottles
swissstaffing	Certification of personnel recruitment and hire firms in accordance with the quality standards of swissstaffing (association of employment and recruitment agencies of Switzerland)
VLP	Certification of personnel recruitment and -hiring companies according to the quality standards of VLP (Verband Liechtensteiner Personaldienstleister)