Product Rules

SQS Certified/Assessed Management System

Partner of
IQNet

Swiss Made

1. Introduction

SQS has established the terms and conditions as well as the rights and obligations in connection with its services (namely auditing, assessment, certification and training) in its Regulations for SQS services and warranty marks.

In the present Product Rules, SQS regulates the specific procedure and the conditions for obtaining and maintaining «Certified Management Systems and Assessed Management Systems» for the following normative basis. The Product Rules rank alongside the Regulations for SQS services and warranty marks.

The products listed below that are certified or assessed by SQS are subject to the conditions of implementation of these Rules (subject to change):

Main standards
ISO 9001
ISO 14001
OHSAS 18001
ISO 45001
ISO 50001
BRC Consumer Products
BRC IoP
EN 14065 / UNI EN 14065
EN 15593
EN 15838
FAMI-QS
FSSC 22000
FSSC 22000 Packaging Issue 3
IATF 16949
IFS Broker
IFS International Food Standard
IFS Logistics Standard
IQNet SR 10
ISO 13485
ISO 14298
ISO 15378
ISO 22000
ISO 22301
ISO 22716
ISO 29990
ISO 37001
ISO/IEC 20000-1
ISO/IEC 27001
UNI EN 16636

Additional standards
AQAP 2110
Certification of the HACCP system
EN 15017
EN 15224
ISO 3834-2
ISO 3834-3
ISO 3834-4
ISO 17712
Regulation (EU) 445/2011 – ECM maintenance
UNI 10881

Guidelines
Medical Device Directive 93/42/EWG
Pressure Equipment Directive 2014/68/EU
Regulation EU n. 333/11
SR 930.114 Pressure Equipment Directive (CH)

National schemes
Certification of data protection management systems pursuant to Swiss data protection legislation (CH)
DPG colour certification (DE)
Q-disabled institution:2016, formerly FSIO-DI 2000 (CH)
Quality criteria for social institutions in Latin Switzerland (CH)
QuaTheDA (CH)
RT-05 (IT)
SODK OST+ (CH)
SR 930.112 Elevator Ordinance (CH)
UNI 10891 (IT)
UNI 11068 (IT)
UNI 11352 (IT)

Labels
CWA 15374
EFfCI
Fair Compensation
FEGEMS
Good Medical Practice
PEFC COC
Reference quality system for hospital pharmacies
Responsible Care

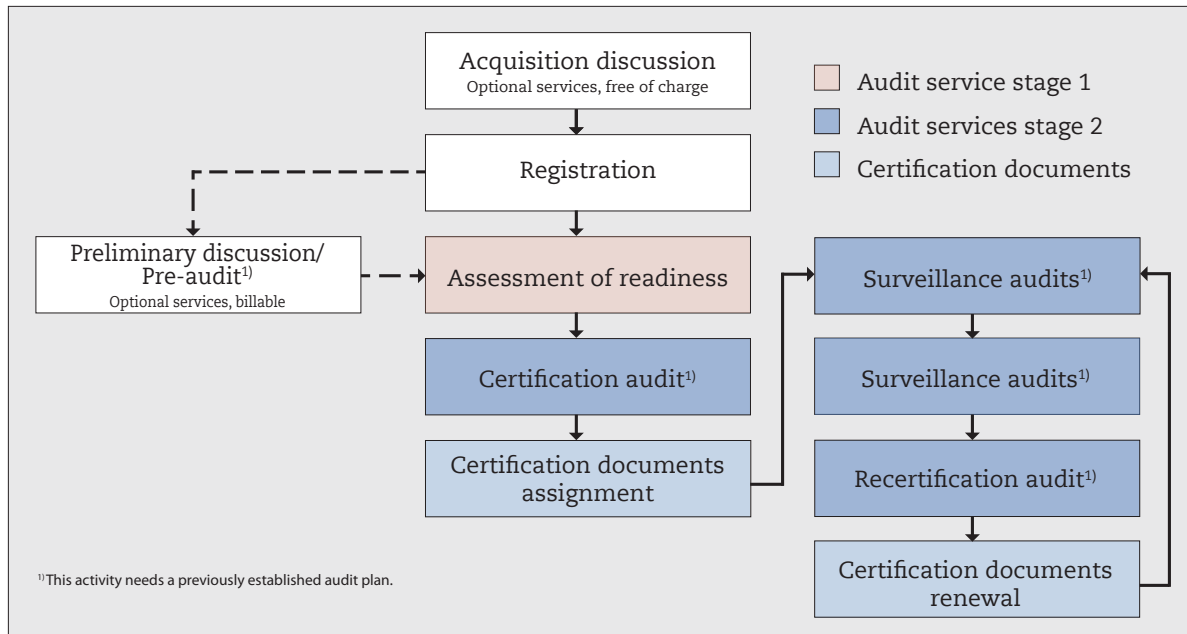**Assessment models**
EcoEntreprise

Other certification and assessment services are subject to the Regulations for SQS services and warranty marks and are regulated, where necessary, through additional Product Rules.

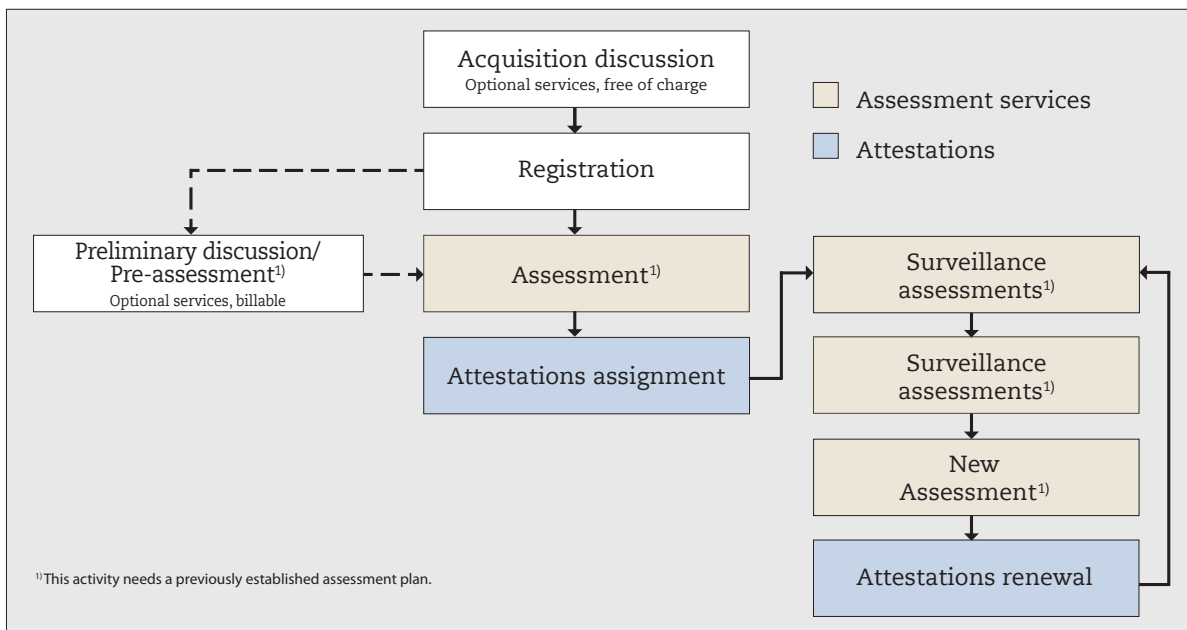Details of the products listed above are shown at www.sqs.ch.

2. Certification and assessment procedures

To check whether the requirements of a «Certified Management System and an Assessed Management System» are met and maintained, SQS carries out the following certification and assessment procedure which include both mandatory and optional additional steps:

Certification process

Acquisition discussion Optional services, free of charge	
Registration	☐ Audit service stage 1
Preliminary discussion/Pre-audit[1] Optional services, billable	☐ Audit services stage 2
Assessment of readiness	☐ Certification documents

Flow:
- Acquisition discussion → Registration → Assessment of readiness → Certification audit[1] → Certification documents assignment
- Preliminary discussion/Pre-audit[1] (optional, billable)
- Surveillance audits[1] → Surveillance audits[1] → Recertification audit[1] → Certification documents renewal

Legend:
- Audit service stage 1
- Audit services stage 2
- Certification documents

[1] This activity needs a previously established audit plan.

Assessment procedures

Flow:
- Acquisition discussion (Optional services, free of charge) → Registration → Assessment[1] → Attestations assignment
- Preliminary discussion/Pre-assessment[1] (Optional services, billable)
- Surveillance assessments[1] → Surveillance assessments[1] → New Assessment[1] → Attestations renewal

Legend:
- Assessment services
- Attestations

[1] This activity needs a previously established assessment plan.

3. SQS-certification documents/-attestations

The decision to issue the certification documents/attestations is taken by SQS. The certification documents include the name and address of the certified organisation, the scope of certification, the field of activity, the normative base, the validity period, the issue date and the QR Code.

Certification documents
• Certificate (mandatory) for Single-Site
• Main certificate with appendix (mandatory) and site certificate with/without sub-appendix (optional) for multi-sites
Attestations (optional)

Example certificate

4. Validity period and maintenance

The validity of an «SQS Certified/Assessed Management System» is usually three years. The maintenance of the SQS certification/assessment is set out under point 2 of the present Product Rules.

For the products of the BRC and IFS family of standards, specific rules apply to the validity as well as to the maintenance. These are contained in the respective BRC and IFS standards.

5. Usage of labels

The provisions of the regulations for SQS services and warranty marks apply.

6. Registration

The registration signed by the customer corresponds to the contract between SQS and the organisation to be certified.
Alternatively, a customer contract is also acceptable in which the SQS regulations and the applicable SQS product rules are referenced (integral part of the contract).

7. Additional provisions

The specific requirements of the applicable product-specific normative basis apply.